



Accurate, automated absence reporting

Does your process for recording employee absence provide you with instant reporting capabilities? Is it reliable and accurate? Or, is it a time-consuming process that takes people away from other important work?

If your current process is not giving you all of the advantages that it should, the solution is **AbsenceCall™**.

AbsenceCall is the automated system that takes care of recording and reporting employee absence for you. It's easy to use and it's as accessible as the nearest telephone.

Unlike other solutions for recording absences, **AbsenceCall** saves precious time and allows you to quickly determine which employees are absent—and why.

These days, when employees often have to do more with less, it makes good business sense to automate the labour-intensive task of recording employee absence.

How Does it Work?

- 1. Employees call a designated phone number to report their absence.** **AbsenceCall's** automated telephone system will prompt the caller for all relevant information; instructions are easy to follow and specifically designed to minimize data entry errors. The system can be customized to fit your needs and fulfill your reporting requirements.
- 2. The information is stored in a secure database.**
- 3. AbsenceCall automatically sends an email report to the employee's supervisor.** He or she can then check the emailed record for details of the absence and take appropriate action. Absence details can be easily verified.

To: manager@widgetcorp.com

From: AbsenceCall Absence Reporting System

Subject: Edward Chalmers: ABSENT

DO NOT REPLY TO THIS MESSAGE

Please be advised that the following employee has notified the AbsenceCall™ Absence Reporting System that they will not be at work today. They have also indicated an anticipated return-to-work date and an absence reason.

The AbsenceCall telephone number is:
1-877-4im-SICK (1-877-446-7425).

NE REPONDEZ PAS A CE MESSAGE

Veuillez noter que l'employé suivant a avisé le système d'enregistrement des absences AbsenceCall™ qu'il sera absent aujourd'hui. Il a aussi indiqué une date prévue de retour au travail et la raison d'absence.

Le numéro de téléphone pour AbsenceCall c'est :
1-877-4im-SICK (1-877-446-7425).

ABSENCE RECORD DATA / DOSSIER D'ABSENCE

Employee / Nom de l'employé: Edward Chalmers

Employee ID Number / Numéro d'employé: 100492

Start Date of Absence / Date du début de l'absence: 2003-05-27

Anticipated Return Date / Date de retour au travail prévue: 2003-05-28

Reason For Absence / Raison de l'absence: SICK

Contact Phone Number / Numéro de téléphone de l'employé: 312-445-6764

Absence Record Number / Numéro du dossier d'absence: 25609

Record Created / Date et heure d'ouverture du dossier: 2003-05-27 06:39:02 EDT



AbsenceCall lets you make a gradual transition from a completely manual system to a fully automated one, without a complicated implementation plan. This allows you to decide when to introduce the system's more advanced features.

Better and more accurate information about employee absence leads to better business decisions.

Specialized Reports

AbsenceCall automatically compiles statistics and generates weekly and monthly reports, giving you quick and easy access to valuable business data. The reporting system can provide answers to specific questions such as:

- Who is not at work today, and for what reason?
- How long have absent people been off?
- What is the average duration of absence by organizational sub-unit?
- Which organizational units tend to delay reporting absences?

Why AbsenceCall?

AbsenceCall's timely and accurate data allows companies to conduct on-the-spot risk management. This is a crucial advantage, especially during public health or security emergencies.

AbsenceCall is more practical and convenient than web-based absence reporting solutions because it does not require employees to have an Internet connection, or to use resources on your company's private network—the system can be accessed from any phone.



To Learn More...

To find out how AbsenceCall can help improve the way you measure and manage your organization's health and productivity, or to arrange for a demonstration, call us toll-free at **877-246-4185** today.



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About Clarke, Brown Associates Ltd.

Since 1992 we have provided innovative absence management solutions to help forward-thinking companies manage employee health and productivity. Our mission is to provide systems that are grounded in the best available research. We help employers keep absenteeism costs down while maintaining supportive employee relationships, without adding excessive demands on front-line management.

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